



## Job Description

### **LEADER Active Healthy Living PROGRAM**

#### **Title**

Leader, Active Healthy Living - PROGRAM

#### **Scope of Responsibilities**

The Leader, Active Healthy Living, shall be responsible for working directly with individual schools and classroom teachers in providing support in the implementation of elementary, junior high and senior high active healthy living initiatives. These P-12 initiatives will focus on the Health and Physical Education curricula. Consistent with the Department of Education and Halifax Regional School Board policies, the Leader will work within an established framework for the implementation and evaluation of these initiatives. The Leader will have responsibility for liaising with outside partners to promote the comprehensive Health Promoting Schools approach. The Leader, Active Healthy Living works in a team environment and reports directly to the Facilitator, Health Promotion.

#### **Competencies Required**

The Leader, Active Healthy Living shall have the following competencies:

- (a) The ability to provide leadership and coordination in the development and implementation of active healthy living programs (health and physical education) within P-12 classrooms;
- (b) The ability to contribute to the planning for improvement process;
- (c) The ability to work successfully in a team environment and demonstrate initiative and competencies in health and physical education;
- (d) The ability to work & communicate effectively within the Halifax Regional School Board, with students, parents, community members and external groups such as government agencies;
- (e) The ability to apply knowledge in the development and implementation of the comprehensive Health Promoting Schools approach;
- (f) The ability to solve problems and mediate conflict;
- (g) Strong inter-personal, oral and written communication skills;
- (h) The ability to apply knowledge, experience and commitment in the development and implementation of active healthy living initiatives;
- (i) The ability to apply knowledge, experience and commitment in the areas of race relations, cross cultural understanding, human rights and diversity;
- (j) The desire and ability to engage in continuing education and professional development;
- (k) The ability to maintain and promote confidentiality as the norm.

**Qualifications**

- (a) A valid Nova Scotia Teaching Certificate;
- (b) Masters Degree in Curriculum or acceptable equivalent;
- (c) Minimum Five (5) years successful teaching experience;
- (d) Demonstrated experience as a curriculum leader at the school, board and/or provincial level(s).

**Specific Job Components**

The Leader, Active Healthy Living shall perform tasks as are assigned by the Facilitator, Health Promotion. These tasks may vary, from time to time, with the evolution of the organization and may include but not be limited to the following:

- (a) Provide direction for ongoing health and physical education support in association with Department of Education curriculum mandates;
- (b) Support the work of Principals, classroom teachers and school level teams with active healthy living initiatives;
- (c) Design and coordinate the delivery of professional development for members of the board level teacher leadership teams and classroom teachers;
- (d) Work collaboratively with all partners in the development and implementation of the comprehensive Health Promoting Schools approach;
- (e) Ensure fair assessment and evaluation practices are promoted through the professional development process;
- (f) Ensure all health and physical education efforts promote the participation and success of all students in a manner consistent with the Board's RCH policy framework;
- (g) Collaborate with the Program team at the board level on matters affecting health and physical education within the larger context;
- (h) Collaborate with the Program team at the board level in the planning for improvement process;
- (i) Attend meetings as required and/or represent the Facilitator at meetings when necessary;
- (j) Any other program-related duties as required.

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Director, Program

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Date