



SchoolsPlus Facilitator Programs and Student Services

Scope of Responsibilities

The SchoolsPlus Facilitator shall be responsible for the implementation of a collaborative and integrated model of service delivery in an effort to identify and connect students and families to comprehensive services and supports. The Facilitator works with the SchoolsPlus Leader to bring together multi-sector partners to develop and implement programs and initiatives to meet the needs of school communities; to coordinate services provided by multiple agencies and government departments for students and families at-risk; to supervise a team of Community Outreach Workers; and leading and championing positive ongoing communication with school administration, staff, and a broad range of government and community partners. The SchoolsPlus Facilitator will monitor the progress of students served by the program. Consistent with Halifax Regional Centre for Education and provincial policies, the SchoolsPlus Facilitator will work within an established accountability framework to ensure a high level of support and supervision is provided to the SchoolsPlus schools. Working collaboratively with Principals and other staff, the SchoolsPlus Facilitator reports directly to the SchoolsPlus Leader.

Competencies Required

The SchoolsPlus Facilitator shall have the following competencies:

- (a) Demonstrated ability to facilitate and coordinate all phases of service delivery for children, youth and families deemed at risk including, but not limited to, identification, intervention, monitoring and consultation services in support of educational success;
- (b) The ability to develop and implement comprehensive service plans for identified students requiring support across multi-service agencies;
- (c) Demonstrated ability to facilitate and manage complex and demanding caseloads involving child welfare, mental health, addictions and justice issues;
- (d) Demonstrated ability and experience in integrated service delivery and direct service delivery to children, youth and families with complex needs from diverse communities;
- (e) Demonstrated knowledge of collaborative practices, including negotiation and mediation, in working with students, educators, parents/guardians, community agencies and government departments;
- (f) The ability to keep accurate records and case plans for SchoolsPlus clients;
- (g) The ability to work both independently and as a collaborative team member;
- (h) The ability to engage in shared decision making and problem solving;
- (i) The ability to facilitate programs and activities that support the SchoolsPlus model;
- (j) Applied knowledge of family systems and the role of families in supporting development and educational progress of students with diverse needs;
- (k) The ability to establish proactive relationships with families and community agencies in order to support student success;
- (l) The ability to maintain confidentiality and promote a high standard of ethical practice;
- (m) Strong and effective interpersonal, oral and written communication skills;
- (n) The ability to apply knowledge, experience and commitment in the areas of race relations, cross cultural understanding, human rights and diversity;
- (o) The desire and ability to engage in continuing education and professional development.

Qualifications

- (a) A Masters Degree in Social Work preferred or equivalent such as a Bachelors Degree in Social Work with relevant experience;
- (b) Eligible for registration with the Nova Scotia College of Social Workers;
- (c) Minimum of three (3) years' experience managing complex social work cases and facilitating interagency collaboration, preferably serving children and families;
- (d) Experience supervising staff;
- (e) Valid driver's license and access to a reliable vehicle.

Specific Job Components

The SchoolsPlus Facilitator in the Halifax Regional Centre for Education shall perform tasks as are assigned by the SchoolsPlus Leader and the Coordinator SchoolsPlus. Tasks may vary, from time to time, with the evolution of the organization and may include but not be limited to the following:

- (f) Design and implement, in collaboration with designated stakeholders, comprehensive service plans for identified complex cases;
- (g) Monitor the progress of students on complex caseloads and the provision of resources and supports provided by SchoolsPlus;
- (h) Work with schools to identify education and community services for students at risk and their families;
- (i) Supervise and evaluate Community Outreach Workers as assigned by the Schools Plus Leader;
- (j) Liaise with Regional Centre personnel and outside agencies to increase access to services for identified students;
- (k) Plan with schools and community agencies for provision of services within the framework of SchoolsPlus;
- (l) Coordinate and monitor case conferences for identified complex cases;
- (m) Attend program planning meetings and case conferences as required;
- (n) Work flexible hours as required to support the needs of students and their families;
- (o) Participate on the SchoolsPlus Advisory Committee;
- (p) Determine SchoolsPlus services for students who are in unique and distinct family situations;
- (q) Complete all aspects of documentation, data, collection, and reporting associated with the SchoolsPlus service, as required at centre and provincial levels;
- (r) Oversee all SchoolsPlus referrals within the assigned family(ies) of schools;
- (s) Oversee roles and responsibilities of Community Outreach Workers including scheduling, case management, record keeping and supervision;
- (t) Other duties as assigned.