



PAINTER
Operations Services

Position Title: Painter

Classification: Trades 2 – NSUPE

Job Summary: The Painter contributes to the effective operation of the Physical Plants within the Halifax Regional Centre for Education. Responsible for all painting work involved in construction, maintenance and repairs to structural/architectural woodwork, wall finishes and other structural components on all buildings owned and operated by the Halifax Regional Centre for Education. These duties include work requiring competence in painting, physical capability, and troubleshooting and aptitude. This position reports to the Maintenance Supervisor and takes direction during shifts from on duty supervisors.

Competencies Required:

- (a) The ability to perform all types of surface preparation and painting work including gypsum board removal/installation, taping, plastering, crack-filling, sanding, dusting, and cleaning involved in construction, maintenance and repairs to interior/exterior wall and ceiling finishes and other structural/architectural components of school buildings;
- (b) The ability to work and communicate effectively within a team environment;
- (c) The ability to support and communicate effectively within the various sites, Operations Services Department, other Departments of the Halifax Regional Centre for Education, and third parties including students, school staff, parents, and outside entities;
- (d) The ability to employ effective writing skills to communicate within the Centre and external service providers and to provide written reports as required;
- (e) The ability to organize, prioritize and multi-task in the scheduling of work requirements;
- (f) The ability to maintain a professional appearance and attitude on the job;
- (g) The ability to work within a team or individually, as required, with minimal supervision;
- (h) An understanding of, and ability to carry out, policies and procedures developed by the Operations Services Department and the Centre;
- (i) A knowledge of applicable regulatory, building and trades guidelines and codes;
- (j) The desire and ability to engage in continuing education and skills upgrading;
- (k) The ability to understand and promote confidentiality;
- (l) The ability to apply knowledge, experience and commitment in the areas of race relations, cross cultural understanding, human rights and diversity;
- (m) Knowledge of Health & Safety procedures, which include fire and emergency plans, and Department of Labour procedures;
- (n) The ability to react effectively to emergencies or other changes in work environment that require immediate re-prioritizing of tasks.

Qualifications:

- (a) High School Diploma or academic equivalent through educational programs such as Graduated Equivalent Diploma (GED);
- (b) Certification as a Painter or equivalent obtained through training/professional experience;
- (c) Minimum three (3) years experience in the trade with a minimum of 2 years in a building maintenance environment;
- (d) Valid Nova Scotia driver's license and satisfactory driving record;
- (e) Physical and mechanical aptitude to perform a full range of maintenance and manual tasks.

Duties and Responsibilities:

- (a) Perform all types of painting work involved in construction, maintenance and repairs to interior/exterior wall and ceiling finishes and other structural/architectural components of school buildings including counters, partitions, doors, windows, stairs, mouldings, hardware, ceiling tiles and grid work, wood floors, concrete floors, cabinets, etc.;
- (b) Perform all types of surface preparation work such as gypsum board removal/ installation, taping, plastering, crack-filling, sanding, dusting, cleaning, application of TSP (tri-sodium phosphate), etc. on wall and ceiling finishes and other structural/architectural components of school buildings including counters, partitions, doors, windows, stairs, mouldings, ceiling tiles and grid work, floor tiles, etc.
- (c) Install and maintain protective barriers during painting and preparation procedures as required including but not limited to use of negative air, work enclosures, drop cloths, plastic barriers, masking tape, etc.;
- (d) Read and interpret blueprints, drawings and sketches to determine specifications and calculate requirements for materials and job scope. Makes recommendations and determines quantities and potential work time for proposed upgrades, installations, repairs and projects which assists with proper costing;
- (e) Ability to mix and prepare paint and other products for various interior and exterior applications including but not limited to graffiti/paint removal and/or cover-up;
- (f) Responsible to assist other personnel to perform work duties on plant systems and equipment or perform various tasks normally designated to other department members when required;
- (g) Ensure that all work to prepare, paint and clean up is done according to standard practices, industry guidelines, and provincial and local building codes;
- (h) Maintain appropriate records including equipment repair history, work orders, daily job card, vehicle records, test reports, and other related data;
- (i) Maintain assigned vehicle in an orderly manner and performs daily operational checks. Notifies and schedules through the supervisor annual vehicle maintenance;
- (j) Determine and maintain sufficient material inventory. Initiates ordering of supplies, including properly stocking vehicle and regularly recording of vehicle inventory;
- (k) Liaise with other consultants, contractors, inspectors, suppliers, and other departments on maintenance and project work;
- (l) Accurately completes and documents work orders prior to submission to supervisor. Provides written reports on any inspections and/or tests and makes recommendations to improve performance;
- (m) Maintain clean and orderly conditions in all working areas, including shop, vehicle and school sites;
- (n) Ensure duties are performed in a fiscally responsible manner while observing all safety practices and regulations;
- (o) Perform risk assessment of all projects and maintains risk management protocols at all times;
- (p) Protect the confidentiality of student and Centre information;
- (q) Perform any other duties as required.

Work Environment (Equipment, Demands, Hazards):

- (a) Ability and dexterity in use of various manual and powered hand tools and with manual labour tasks;
- (b) Occasional periods of high levels of physical exertion are needed. This includes heavy lifting, climbing, crouching, balancing, reaching, stooping, carrying, working in confined spaces, above or below normal temperatures, etc.;
- (c) Work with varying cleaning liquids, powders, sprays, soaps, gloves, etc. Potential to be exposed to chemicals, unclean surfaces;
- (d) Working at times in very small areas, in areas of public access, and individually and with others;
- (e) Required to travel between various sites within HRCE using assigned vehicle;
- (f) Requires predominately walking and standing. Normal work period is spent indoors with occasional outdoor periods;
- (g) HRCE identification must be worn and visible at all times while working;
- (h) Requires use of personal protective equipment appropriate for specific tasks;
- (i) Hours of work and terms of employment subject to Collective Agreement. Work evenings, days, and weekends as required.